



**Public Notice
Electronic/Telephone Conferencing
Meeting**

In accordance with Norway City Council’s adoption of Resolution 2020-04 establishing rules for remote attendance by Council Member and other City Public Bodies and members of the public at meetings due to Coronavirus Pandemic and declaring public bodies subject to the Open Meetings Act can use telephone or video conferencing technology to meet and conduct business. Until further notice, the following boards and committees will hold its regular meeting via video conferencing on the following dates and times;

Planning Commission	First Wednesday of each month at 6:30pm
Downtown Development Authority	Third Wednesday of each month at noon
Parks & Recreation Board	Fourth Wednesday of each month at 6:30pm
Zoning Board of Appeals	TBD
Electric Utility Board	TBD
Board of Tax Review	TBD

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

ELECTRONIC MEETING ACCESS

To access the electronic meeting, there are two options available;

1. VIDEO

To join the meeting via Zoom, please click on the following link:

<https://zoom.us/j/94529558887>

Meeting ID: 945 2955 8887

* In order to participate in conversation using this method, your device will need to have a web camera and microphone. *To participate during citizen comment use “raise your hand” feature.*

2. PHONE ONLY

To dial in by phone only (no video), please dial one of the following phone numbers and enter the Meeting ID when prompted.

1-253-215-8782

1-301-715-8592

Meeting ID: 945 2955 8887

*To participate during citizen comment press *9.*

ELECTRONIC MEETING PARTICIPATION

The following are the procedures by which persons may contact members of the public body to provide input or ask questions about any business that will come before it.

All audience participants are muted upon entry and will have a chance to speak during the public comment sections of the meeting. If you wish to speak please use one of the following methods;

- Use the *Question & Answer* feature in Zoom
- Use the *Raise Your Hand* feature in Zoom
- Telephone only attendees shall hit *9 and then will be un-muted and given an opportunity to make their comments.

Please ensure you are in a quiet location and mute any video streams so all will be able to hear your comments. The time limit for an individual's public comments shall be 3 minutes. Staff will be reading any public comments received via email.

If you would like to contact the City about any matter, on the agenda or otherwise, please do so via the email addresses below by 10:00 am prior to the meeting and if you wish your email to be read at the meeting, please so specify in your email: cityclerk@norwaymi.gov

If other aids and services are needed for individuals with disabilities please contact the City Clerk, at cityclerk@norwaymi.gov

Trisha Plante
City Clerk