

REGULAR MEETING The Downtown Development Authority met in regular session at 12:00 Noon, Wednesday, December 19, 2018 in the Norway City Hall.

ROLL CALL S. Tinti, M. Skog, B. Thorne, P. Hayes, S. Ortman, B. Anderson, and B. Hawkinson

ABSENT Mayor Brew, and M. Ebeling

OTHERS PRESENT Ray Anderson, DDA Director; and Terry Spence, DDA Director Assistant

APPROVE AGENDA A motion was made by Member M. Skog, supported by Member B. Thorne and unanimously approved the agenda.

APPROVE MINUTES A motion was made by Member B. Thorne, supported by Member M. Skog and unanimously approved minutes of Regular Meeting October 17, 2018.

APPROVE TREASURER'S REPORT, & FINANCIALS A motion was made by Member S. Ortman, supported by Member P. Hayes and unanimously approved the treasurer's report and financials.

APPROVE PAYMENT OF BILLS A motion was made by Member B. Hawkinson, supported by Member M. Skog and unanimously approved payment of the following bills;

Terry Spence, Contract Services – November 2018	\$	100.00
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TRICO		\$ 346.86
▪ Monthly Maintenance – October 2018		
▪ Placing Corn Stalks		
Halls Hardware	\$	375.85
▪ Christmas Lights – Main Street		
US Bank – DDA Bonds Admin. Fees	\$	400.00
US Bank – DDA Bonds Net Due	\$	169,731.25

OLD BUSINESS Pocket Park Renovation Project – The Pocket Park Committee is scheduled to meet Thursday, December 20th at 1:15pm.

Web Page Update – The City Manager/DDA Director provided a brief update on the web page. Information has been provided to Revize and we are now waiting on the first mock up page for comment.

MEDC RRC Program – The City Manager/DDA Director provided an update on the RRC program. A draft Redevelopment Ready Community (RRC) report was sent out to all of the board members for comment. All comments must be sent back to the City Manager and he will forward to the MEDC in one package. Comments are due by the end of the month.

Main Street Holiday Decorations (Banners, Lights, etc.) – Staff asked the DDA board to comment on the downtown Christmas decorations now that they are out and whether the board would like to expand the coverage. The board was asked to take the next few weeks and look over the decoration for comment. It was agreed to discuss further in January.

NEW
BUSINESS

Ordinance Tourist Oriented Directional Signs (TODS) – City Council approved ordinance #430 for TODS. DDA discussed establishing standards for signage.

Recreational Marihuana – City Council approved ordinance #431, an ordinance to prohibit marihuana establishments within the city pursuant to the Michigan Regulation of Taxation of Marihuana Act. It was the opinion of the council to wait and let the state develop rules and regulations prior to allowing commercial activity.

CITIZEN
COMMENT

None.

BOARD
MEMBER
PRIVILEGE

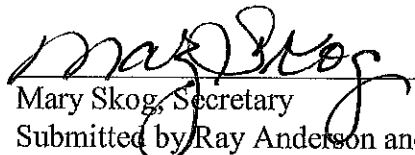
None.

NEXT
MEETING
DATE

January 16, 2019

ADJOURN

A motion was made by Member B. Hawkinson, supported by Member B. Anderson and unanimously approved to adjourn the meeting.


Mary Skog, Secretary
Submitted by Ray Anderson and Terry Spence