

- REGULAR MEETING The Downtown Development Authority met in regular session at 12:00 Noon, Wednesday, June 20, 2018 in the Norway City Hall.
- ROLL CALL S. Ortman, M. Skog, B. Anderson, P. Hayes, B. Hawkinson, and S. Tinti
- ABSENT Mayor Brew, B. Thorne, and M. Ebeling
- OTHERS PRESENT Ray Anderson, DDA Director; and Terry Spence, DDA Director Assistant
- APPROVE AGENDA A motion was made by Member M. Skog, supported by Member B. Hawkinson and unanimously approved the agenda.
- APPROVE MINUTES A motion was made by Member B. Hawkinson, supported by Member S. Ortman, and unanimously approved minutes of Regular Meeting May 16, 2018.
- APPROVE TREASURER'S REPORT, & FINANCIALS A motion was made by Member S. Ortman, supported by Member B. Hawkinson and unanimously approved the financial report.
- APPROVE PAYMENT OF BILLS A motion was made by Member P. Hayes, supported by Member S. Ortman and unanimously approved payment of the following bills;
- | | | |
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| Terry Spence, Contract Services – June 2018 | \$ | 100.00 |
| The Garden Place - Main Street Flowers | \$ | 240.00 |
| NuColor Coating Company – Garbage Can Blasting | \$ | 1,200.00 |
| TRICO – Bags of Compost | \$ | 81.00 |
| Moring Excavating – Restoration work 310 C. St. | \$ | 645.00 |
| Dickinson Area Economic Development Alliance | \$ | 250.00 |
- Loyal to Local Pledge
- Hawkinson – Reminded staff to get approvals before expenditures.
- OLD BUSINESS Pocket Park Renovation Project – Architect Plan – The Committee reviewed the request from the architect to have survey work performed along with topographic information. It was agreed that we need to meet with the surveyor and the architect on site to see exactly what is needed for the project. The DDA would also be interested in having a conversation with the American Legion to have them donate the south 8 feet of the vacant lot in order to have a Veteran's Park constructed on the lot.
- APPROVE SURVEYING A motion was made by Member S. Tinti, supported by Member S. Ortman and unanimously approved surveying to be done at the pocket parks for a

POCKET PARK price not to exceed \$3,000.
RENOVATION

Web Page Management Update – Marcus Andrews provided an update on the progress of the web page. He is currently in the process of completing his revisions and requested consideration on getting a complete redo on the page and moving away from Civic Plus. Also, discussed other options available, and ideas for improvements to Facebook, Messenger, and adding a Google calendar and chat bot. Marcus also engaged the DDA Board in discussing options and opportunities for making substantial upgrades to the web page.

Main Street Maintenance and Light Poles – The DDA discussed the latest update regarding the DNR determination on the light poles for the park project. The DNR would not accept any 2nd hand (used) poles for the project so the DDA discussed keeping the existing poles on Main Street and looking at other upgrades such as pedestals to increase height, base improvements, electrical improvements, and different types of globes.

NEW
BUSINESS

Invent U.P. (NMU) – SmartZone (MTU) – City Manager reviewed with the DDA ideas of the Invent U.P. They would like to have kiosks installed somewhere in town where someone can come and take advantage of their services. The idea is to help the entrepreneur get their business started and have an incubator established which will then get them investing in the community.

Invest U.P. City Manger reviewed with the Downtown Development Authority this new economic development organization established to help develop and attract business to the UP. One of their objectives is to help develop and promote the positive conditions within our region as opposed to the negatives which mainly are published outside of the region. The DDA discussed priorities (prioritize), assets to be marketed (electric rates, water quality, ski hill, Piers Gorge, and Norway Spring Project), and Non-motorized up west side of highway

Strategic Planning Session – DDA member Hayes requested DDA board consideration to have a discussion regarding the prioritization of projects and to again provide his support to move forward with non-motorized path improvements along west US2.

OTHER
BUSINESS

None.

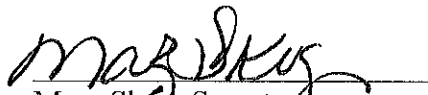
CITIZEN
COMMENT

None.

BOARD MEMBER PRIVILEGE None.

NEXT MEETING DATE July 18, 2018

ADJOURN A motion was made by Member B. Anderson, supported by Member M. Skog and unanimously approved to adjourn the meeting.



Mary Skog, Secretary

Submitted by Ray Anderson and Terry Spence