

Downtown Development Authority

Minutes of

November 11, 2020

Electronic Regular Meeting

Roll Call: S. Tinti, M. Ebeling, M. Skog, B. Thorne, S. Ortman, and P. Hayes

Absent: J. Muraro, B. Anderson, and C. Brew

Others Present: Ray Anderson (DDA Director)

Approve Agenda: A motion was made by Member M. Skog, supported by Member B. Thorne and unanimously approved agenda for Electronic Regular Meeting November 11, 2020.

Approve Minutes: A motion was made by Member M. Ebeling, supported by Member M. Skog and unanimously approved minutes of Regular Meeting October 21, 2020.

Approve Treasurer's Report: A motion was made by Member M. Skog, supported by Member M. Ebeling and unanimously approved the Treasurer's Report.

Approve Payment of Bills: A motion was made by Member M. Skog, supported by Member B. Thorne and unanimously approved payment of the following bills and transfers;

- Terry Spence – November 2020 \$ 100.00
- Peterson Welding, LLC \$ 250.00
 - Flag pole for Veterans Park
- Trico Opportunities, Inc. \$ 467.40
 - Flower bed maintenance 10/6 & 10/29
 - Hanging corn stocks
- U.S. Bank \$ 400.00
 - Administrative Fee 10/1/2020 – 9-30-2021
- U.S. Bank \$170,426.25
 - DDA Bonds (Principal and Interest)
- Transfer
 - Mikes on Main – Pizza Party for Holy Spirit \$ 31.27
 - Harland Clark – Checks ordered for DDA checking Acct.\$ 47.80

Old Business:

Main Street Parks (update) – The contractor is complete with this year's work on the park. The fencing will be installed next year. The plantings will need to be discussed and decided upon. The board also discussed lighting the Christmas tree and other lights. Electrical will need to be completed this next month.

Electric Vehicle Charging Station (update) – The city electric department should have the installation of the station complete soon. The charger will be operational by the end of the year.

Property Tax Sale – 306 C Street – A request to vacate a small section of alley off C Street was brought to the council in October/November. The same request was also presented to the

planning commission this past month for their review. Since this is in the DDA district it is also being brought the DDA for opinion. This project is now being discussed in connection with the O'Dill Drive project.

Motion. A motion was made by Member M. Skog, supported by Member B. Thorne and unanimously approved to support decision to vacate platted alley near C Street.

New Business:

Board Appointment – Discussed the terms expiring of members S. Ortman and M. Skog. Letter requesting reappointment to be sent to City Clerk by to December 16th.

Dickinson County Chamber of Commerce Membership Directory Ad. – The Dickinson County Chamber of Commerce made a request to the DDA to consider advertising again in the chamber directory which is handed out to all new residents and travelers. The DDA can keep the same ad as in year's past or design a new ad. The cost for the same size ad is \$265. The board discussed making changes but again decided to go with the current design since there wasn't enough time to change up. They also did want to design a new ad for next year's book.

Motion. A motion was made by Member S. Ortman, supported by Member M. Skog and unanimously approved Dickinson County Chamber of Commerce Membership Directory Advertisement in the amount of \$265.00.

Other Business:

WPPI Community Funds – The city awarded a total of \$3,000 for local charitable programs. An award of \$2,000 was given to the Feeding America program which is represented by 4 churches. \$500 was awarded to the GUM sack lunch program and another \$500 towards the GUM community meal.

Communications: None

Citizen Comment: None

Board Member Privilege: None.

Next Meeting Date: December 16, 2020 via zoom.

Adjournment: A motion was made by Member S. Ortman, supported by Member B. Thorne and unanimously approved to adjourn the meeting.

Mary Skog, Secretary

Submitted by Ray Anderson and Terry Spence