

Downtown Development Authority
Minutes of
June 17, 2020
Regular Meeting

Roll Call: S. Tinti, C. Brew, M. Ebeling, B. Thorne, M. Skog, P. Hayes, and B. Anderson (arrives late).

Absent: J. Muraro, S. Ortman

Others Present: Ray Anderson, DDA Director; Terry Spence, DDA Director Asst.; and Marvin Pollard

Approve Agenda: A motion was made by Member M. Skog, supported by Member C. Brew, and unanimously approved agenda for Regular Meeting June 17, 2020.

Approve Minutes: A motion was made by Member M. Ebeling, supported by Member S. Tinti and unanimously approved minutes of Regular Meeting May 20, 2020.

Approve Treasurer’s Report: A motion was made by Member C. Brew, supported by Member M. Skog and unanimously approved the Treasurer’s Report.

Approve Payment of Bills: A motion was made by Member C. Brew, supported by Member M. Skog and unanimously approved the payment of the following bills;

○ Terry Spence - June 2020	\$ 100.00
○ Mike Boileau –Camera Lease (3/1/20-3/1/21)	\$ 300.00
○ TRICO Opportunities	\$ 2,063.18
○ The Garden Place (flowers)	\$ 292.75
○ Second Nature Landscaping (bi-weekly billing)	\$ 8,000.00
○ GoTech (4K Camera for pocket park)	\$ 528.40

Approve: A motion was made by Member M. Ebeling, supported by Member C. Brew and unanimously approved additional \$28.40 for GoTech (4K Camera – Main Street Pocket Park).

Approve Transfer of Funds: A motion was made by Member M. Ebeling, supported by Member C. Brew and unanimously approved the transfer of funds;

- Transfer
 - General Fund Administration Fee \$ 33,571.00

Other: None.

Old Business:

Main Street Parks (Project) Update – An update was provided for the Main Street projects. The contractor had suggested consideration to change the configuration of the back wall from a gabion wall to a standard brick/block wall for the back of the pocket park. There were two reasons. First was schedule as the stainless-steel baskets would take 8 to 10 weeks to be fabricated. The second is that it would be much easier to damage the baskets from plowing and other activities and if damaged much harder and more expensive to fix. He provided a quote which was actually less expensive than the original gabion wall quote.

Motion to Approve: A motion was made by Member C. Brew, supported by Member M. Ebeling and unanimously approved design change at the Main Street Park (Pocket Park) retaining wall to be done in brick.

New Business:

Electric Vehicle Charging Station – The city has been approved for a grant from the MEGLE to construct an electric vehicle charging station. The grant will be for 33% of the cost estimated at \$90,000. The City Electric Department will pick up 33% and the DDA has agreed to fund 33%. The project will start once all documents are finalized. A final location has to be selected however the plan is to have it on the Main Street.

WPPI Community Recharge Funds – Information was disseminated concerning a new grant from WPPI (\$2,800) to be distributed to community partners during the Covid pandemic to aid in relief and programs.

Communications: None

Citizen Comment: Marvin Pollard discussed pillars at the Pocket Park.

Board Member Privilege: None.

Next Meeting Date: July 15, 2020

Adjournment: A motion was made by Member M. Skog, supported by Member M. Ebeling and unanimously approved to adjourn the meeting.

Mary Skog, Secretary
Submitted by Ray Anderson and Terry Spence