

Downtown Development Authority

Minutes of
September 16, 2020
Regular Meeting

Roll Call: S. Tinti, M. Ebeling, M. Skog, B. Thorne, P. Hayes, and S. Ortman

Absent: J. Muraro, B. Anderson, and C. Brew

Others Present: Ray Anderson (DDA Director), and Lee Meneghini, Council Member

Approve Agenda: A motion was made by Member M. Skog, supported by Member B. Thorne and unanimously approved agenda for Regular Meeting September 16, 2020, as amended;

- Add Second Nature Landscape Invoice for payment

Approve Minutes: A motion was made by Member M. Ebeling, supported by Member S. Ortman and unanimously approved minutes of Regular Meeting August 19, 2020.

Approve Treasurer's Report: A motion was made by Member M. Skog, supported by Member B. Thorne and unanimously approved the Treasurer's Report.

Approve to Amend Budget: A motion was made by Member M. Skog, supported by Member B. Thorne and unanimously approved to amend budget by \$20,000.

Approve Payment of Bills: A motion was made by Member M. Skog, supported by Member B. Thorne and unanimously approved the payment of the following bills;

- Terry Spence – September 2020 \$ 100.00
- Morin Excavating – Demolition 306 C Street \$ 6,100.00
- Trico – Main Street Flower Bed Maintenance \$ 856.80
- Second Nature Landscaping – Biweekly \$10,000.00
Pocket Park & Veterans Park
- The Daily News – Advertisement for \$ 85.25
Demolition of house at 306 C. St

Transfer of Funds: A motion was made by Member P. Hayes, supported by Member B. Thorne and unanimously approved the transfer of the following bills;

- Dickinson Area EDA \$ 2,000.00
- Tilman Wholesale Growers, Inc. – Main \$ 2,174.00
Street Park Trees

Old Business:

Main Street Parks (Project) Update - The project continues. Contractor working on both parks. Peterson's welding completed the wrought iron fence. Installation not in the contractor's current scope. We recommend that the contractor install the fence on a time and material basis and not have the DPW crew install. A dedication was discussed for the pocket park on October 10th which is the scheduled date of Leif Erikson. The fence and back walls should be complete by

this time. It was also suggested to add a flagpole to the Veteran's Park. A question was also raised concerning whether we have insurance on the statue.

Electric Vehicle Charging Station Update – The city electric department continues to plan on the installation of the station. It was recommended that an overhang be installed to protect the equipment. No decision made.

Salt Shed Project Update – Currently waiting on Structures Unlimited to erect the structure. Fencing cannot be installed until after structure installed.

New Business:

Leif Erikson – The event has been canceled and we are now looking at just having a dedication for the parks on October 10th. There has been some discussion of having some drive by type activity but nothing finalized.

Communications: None

Citizen Comment: None

Board Member Privilege: None.

Next Meeting Date: October 21, 2020

Adjournment: A motion was made by Member S. Ortman, supported by Member B. Thorne and unanimously approved to adjourn the meeting.

Mary Skog, Secretary
Submitted by Ray Anderson and Terry Spence