

REGULAR MEETING	The Norway Area Planning Commission met in Regular Session Wednesday, October 3, 2018 in the Norway City Hall in Conference Room B.
PLEDGE OF ALEGIANCE	The Committee Members and audience began with the Pledge of Allegiance to the Flag of the United States of America.
ROLL CALL	Members present were: L. Bietila, M. Steeno, M. Skog, G. Peterson, P. Kivisaari, R. Milbrath, and D. Varda
ABSENT	A. Kalcec, and B. Thorne
OTHERS PRESENT	Others present were: R. Anderson, City Manager; and Don Byczek, Norway Township Supervisor.
APPROVE AGENDA	A motion was made by Member R. Milbrath, supported by Member G. Peterson, and unanimously approved Agenda for October 3, 2018.
APPROVE MINUTES	A motion was made by Member R. Milbrath, supported by Member G. Peterson, and unanimously approved minutes of Regular Meeting September 5, 2018.
APPROVE TO ENTER INTO PUBLIC HEARING	A motion was made by Member M. Skog, supported by Member R. Milbrath, and unanimously approved to enter into public hearing to discuss Commercial Site Plan Review – T-Mobile Communication Equipment.
BOARD DISCUSSION	The Norway Area Planning Commission discussed the Commercial Site Plan Review submitted by T-Mobile Communication for the purpose of installing new equipment onto an existing tower located on Norway Mountain. The petition was found complete and with no outstanding questions. The new equipment was all contained within the existing tower complex. A structural analysis was provided for the tower.
APPROVE TO CLOSE PUBLIC HEARING	A motion was made by Member M. Skog, supported by Member R. Milbrath, and unanimously approved to close public hearing and enter back into regular session.
NEW BUSINESS	<u>Commercial Site Plan Review – T-Mobile Communication Equipment</u> – A site plan was submitted by T-Mobile Communication. The site plan was found complete and recommendation made to approve resolution.

APPROVE  
RESOLUTION  
NAPC 18-03

A motion was made by Member R. Milbrath supported by Member G. Peterson and unanimously approved resolution NAPC 18-03 approving the site plan.

OLD  
BUSINESS

Zoning Code Updates: Norway Area Planning Commission continued discussions with the Norway Area Zoning Code. The commission reviewed language provided by the zoning administrator with regards to accessory building heights and setbacks, floor area requirements, and some minor editorial corrections. There was also a discussion regarding signs. The planning commission found the following should be modified:

- Section 321 (HC-O) Highway Commercial Overlay District
- Section 413 – Accessory Buildings
  - Paragraph A3 –include R3
  - Paragraph A8 – The setback of an accessory structure when dealing with rear and side yards to be set at 5 feet minimum. There should be language inserted which deals with alleys with a minimum 10 feet when the door of the shed or garage faces the alley. Eliminate language of minimum shed size and 0 setback.
  - Paragraph A9 – Increase maximum height from 14 feet to 16 feet and include R3 zoning district.
- Section 902 Fence Regulations
  - Paragraph B5 – change 6 inch minimum setback to 12 inches.

The commission also had a discussion on signs which should be continued as no decisions were forthcoming and more information was needed. There was also a request and support to modify the property maintenance ordinance for mandatory registration of vehicles on private property.

MEDC-RRC Planning – There was a basic update provided. More information will be coming at future meetings.

COMMUNICA-  
TION

Norway Area Zoning Compliance Log & County Permits: Reviewed.

CITIZEN  
COMMENT

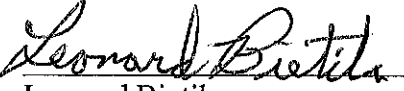
None.

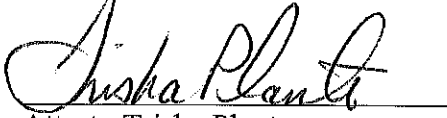
NEXT  
MEETING  
DATE

November 7, 2018 at 6:30pm.

ADJOURN

A motion was made by M. Steeno, supported by Member G. Peterson and  
unanimously approved to adjourn the meeting.

  
Leonard Bietila  
NAPC Secretary

  
Attest: Trisha Plante  
City Clerk