

- REGULAR MEETING            The Norway Area Planning Commission met in Regular Session Wednesday, January 2, 2019 in the Norway City Hall, Curtis J. Brackett Council Chambers.
- PLEDGE OF ALEGIANCE        The Committee Members and audience began with the Pledge of Allegiance to the Flag of the United States of America.
- ROLL CALL                    Members present were: L. Bietila, M. Steeno, B. Thorne, D. Varda, M. Skog, R. Milbrath, and P. Kivisaari
- ABSENT                        A. Kalcec, and G. Peterson
- OTHERS PRESENT            Others present were: R. Anderson, City Manager; and no (0) citizens present.
- APPROVE ELECTION OF OFFICERS    A motion was made by Member M. Skog, supported by Member B. Thorne, and unanimously approved to appoint Alison Kalcek as Chair person; Mike Steeno as Vice Chairperson; and Leonard Bietila as Secretary.
- APPROVE AGENDA            A motion was made by Member R. Milbrath, supported by Member M. Skog, and unanimously approved Agenda for January 2, 2019.
- APPROVE MINUTES            A motion was made by Member P. Kivisaari, supported by Member R. Milbrath, and unanimously approved minutes of Regular Meeting December 5, 2018.
- OLD BUSINESS                Zoning Code Update – The Norway Area Planning Commission reviewed amendments to the Norway Area Zoning Code and discussed all updates and changes. Need to schedule a public hearing for the zoning amendment in February 2019.
- The following ordinances are scheduled for approval at the January 7, 2019 Council Meeting;
- Ordinance No. 429 – An ordinance to revise ordinance No. 372 of 2005 adopting the 2003 edition of the international Property Maintenance Code, Section 302.08 Motor Vehicles. Revision will remove unlicensed vehicles.
- Ordinance No. 430 – An ordinance to amend the code of ordinances of the City of Norway to allow for Tourist Oriented Directional Signs within the City pursuant to PA 299 of 1996 as amended.

NEW  
BUSINESS

Commercial Site Plan Review – The Norway Area Planning Commission reviewed and discussed the AT&T Site Plan to install fiber lines in the city’s right of way. The prints were actually submitted in early November and AT&T started the work prior to receiving approval however under the states Metro Act which governs telecommunications right of way rules the city is limited in actually denying their project. A letter was sent to AT&T which pointed out that they had not followed local permitting and approval procedures as stipulated by the act.

APPROVE  
SITE PLAN  
REVIEW  
AT & T

A motion was made by Member P. Kivisaari, supported by Member M. Skog, and unanimously approve Commercial Site Plan from AT&T.

Norway Area Planning Commission Procedures – As sample by laws and procedures were reviewed and the NAPC agreed to forward discussions to next meeting.

2019 Meeting Schedule - The Norway Area Planning Commission discussed meeting scheduled and agreed on first Wednesday of the month at 6:30pm.

APPROVE  
2019 MEETING  
SCHEDULE

A motion was made by Member M. Steeno, supported by Member M. Skog, and unanimously approved Norway Area Planning Commission 2019 meeting schedule as follows;

First Wednesday of each month, at the Norway City Hall, Conference Room B, at 6:30pm, except on the following dates;

- February 6<sup>th</sup> moved to January 30<sup>th</sup>
- July 3<sup>rd</sup> moved to June 26<sup>th</sup>

COMMUNICA-  
TION

Norway Area Zoning Compliance Log & County Permits: Reviewed.

CITIZEN  
COMMENT

None.

BOARD  
MEMBER  
PRIVILEGE

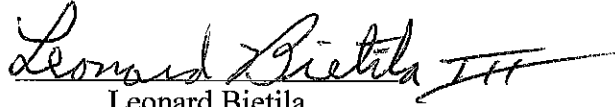
Member Steeno discussed the December 10<sup>th</sup> meeting on North Outpost and though it was a good meeting.

NEXT  
MEETING  
DATE

January 30, 2019 at 6:30pm.

ADJOURN

A motion was made by Member L. Bietila, supported by Member M. Steeno and unanimously approved to adjourn the meeting.

A handwritten signature in cursive script that reads "Leonard Bietila III". The signature is written in black ink and has a long horizontal flourish extending to the right.

Leonard Bietila  
NAPC Secretary