

**City of Norway Planning Commission
Electronic Regular Meeting Minutes
January 6, 2021**

Roll Call: A. Kalcec, M. Kalcec, L. Bietila, M. Skog, and B. Thorne

Absent: None

Others Present: R. Anderson (City Manager), Grant Carlson (City Attorney); Trisha Plante (City Clerk)

Oath of Office: Trisha Plante, City Clerk administered the Oath of Office to Members, A. Kalcec, M. Kalcec, L. Bietila, M. Skog, and B. Thorne

Election of Officers:

Approve Chairperson: Motion made by Member M. Skog, supported by Member B. Thorne and unanimously approved appointment of Member Alison Kalcec as Chairperson of the Planning Commission.

Approve Secretary: Motion made by Member M. Skog, supported by Member B. Thorne and unanimously approved appointment of Member Leonard Bietila as Secretary of the Planning Commission.

Approve Vice Chairperson: Motion made by Member B. Skog, supported by Member M. Kalcec and unanimously approved appointment of Member Barb Thorne as Vice Chairperson of the Planning Commission.

Approve Agenda: Motion made by Member B. Thorne supported by Member M. Skog and unanimously approved Electronic Regular Meeting Agenda of January 6, 2021.

Approve Minutes: Motion made by Member B. Thorne, supported by Member M. Skog and unanimously approved Regular Meeting Minutes of December 2, 2020 with correction.

Old Business:

2021 Meeting Calendar – Commission discussed meeting dates for 2021 and decided to keep the meeting date the 1st Wednesday of every month at 6:30pm.

Approve: Motion made by Member M. Skog supported by Member B. Thorne and unanimously approved Norway Planning Commission meeting dates to be the 1st Wednesday of every month at 6:30pm, via zoom or at the Norway City Hall Conference Room B.

Zoning Code Update – Reviewed language for the updated city only zoning code. The commission went through the details regarding small changes but spent a majority of the time discussing Right to Farm (RTF) and signs.

RRC Program Update – Update Master Plan – The program has been reorganized at the state level (MEDC). More information will follow when it becomes available.

New Business: None.

Communications: None

Citizen Comments: Austin Kalcec – Discussed Norway Area Zoning Code Link and details regarding the rules and enforcement on garage sale signs.

Board Member Privilege: None.

Next Meeting Date: February 3, 2021

Adjourn: Motion made by Member B. Thorne, supported by Member M. Kalcec and unanimously approve to Adjourn.

Respectfully Submitted,

Leonard Bietila, PC Secretary