

Norway Area Zoning Board of Appeals Application

Application is for (circle one): City or Township
Date:
Property Tax Id (Ex: 22053-XXX-XXX-XX):
Applicant Name:
Street/Box:
City:
State/Zip:
Daytime Phone:
Applicant's Interest in Property:
Subject Property Address:
Current Zoning District:
Current Use of Property:

Application Type

<input type="checkbox"/> Appeal of Administrative Decision(<i>no charge</i>)	<input type="checkbox"/> Interpretation of Ordinance(<i>no charge</i>)
<input type="checkbox"/> Determination of Similar Use(<i>no charge</i>)	<input type="checkbox"/> Payment In Lieu of Off-Street Parking(<i>no charge</i>)
<input type="checkbox"/> Determination of Parking Requirements(<i>no charge</i>)	<input type="checkbox"/> Variance (\$300)

I grant the Zoning Administrator permission to inspect the site and/or take photographs prior to the hearing date.

Owner/Applicant Signature	Date:
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Official Action:

Approved:	Denied:
Remarks:	
Approval Signature:	Date Approved:

For Administration Use Only

File#:	Date Received:
Fee amount paid: \$	Date Paid:

Final Site Plan Follow Up

Administration Approval Signature:	Date:
Building Inspector Approval Signature:	Date:

Site Plan



Attachments Required:

Site Plan is required for all VARIANCE applications and must comply with Sections 1103 or 1104. Use separate sheet.

- A. A legal description of the subject property.
- B. Show all existing and proposed buildings; label proposed buildings and dimensions.
- C. Identify use of each building.
- D. All lot lines and label lot dimensions.
- E. Label distances to lot lines, water bodies, and other structures.
- F. Show all roads and easements.
- G. Show natural features affecting development (rock, water, etc.).
- H. Show parking spaces, signage (size and location) and any other applicable man-made features.
- I. Show well and septic locations.
- J. Indicate north arrow and draw site plan to scale.

Additional Information Required for Specific Request (Attach on separate sheet):

- A. Appeal of Administrative Decision-See Article XV (section 1505)
 1. Statement of circumstances: why is this appeal requested?
- B. Determination of Similar Use-See Articles IV and XV
 1. Description of applicant's intended use.
- C. Determination of Parking Requirements-See Articles VIII.
 1. Description of applicant's intended use.
- D. Interpretation of Ordinance-See Article XV (section 1503)
 1. Applicant's interpretation of applicable section(s) of the Zoning Ordinance.
 2. Statement of circumstances generating this request for information.
 3. Attached exhibits: Please list and attach.
- E. Payment In Lieu of Off-Street Parking-See Articles VIII (section 803)
 1. Description of applicant's intended use.
 2. Number of minimum spaces required by ordinance.
 3. Circumstances why the applicant cannot provide the required number of spaces.
 4. Reason the proposed rezoning is requested.
- F. Variance-See Article IV, Article XI, and Article XV
 1. Description of applicant's intended use.
 2. Variance requested.
 3. Applicable sections of the Zoning Ordinance.
 4. State reasons property cannot be used or structure cannot be placed in compliance with the Zoning Ordinance. You are required to demonstrate unnecessary hardship or practical difficulty before a variance can be granted; mere inconvenience is not sufficient to meet statutory requirements. Unnecessary hardship means that the zoning is so restrictive that no reasonable use of the land is permitted; practical difficulty generally means inability to meet dimensional requirements due to unique physical characteristics of the site. (Use a separate sheet if necessary).
 5. Site Plan-must comply with Section 1103 or 1104. Please draw to scale, use page 4 or separate sheet.

*Additional information may be required at the discretion of the Zoning Administrator.